



NunatuKavut Seeking Member for Employment & Skills Development (ESD) Advisory Committee

NunatuKavut Community Council (NCC) is seeking a dynamic NunatuKavut member to sit on an ESD Advisory Committee to assist with policy development relating to various ESD-related agreements and Tier 1 client appeals. The position is open to NCC members living in the electoral area of **Western Labrador**.

Length of Term

One-year term, ending in April 2020. After that, all appointments will be four years.

Advisory Committee Mandate

The Advisory Committee is vested with the authority and responsibility to:

- Work with NCC's Chief Executive Officer (CEO) and ESD staff to prepare an annual budget and operating plan for submission to council;
- Work with the CEO and ESD staff to review ESD policy and guidelines on an annual basis and make recommendations to council for amendments; and
- Hear Tier 1 appeals on client file decisions.

Members must also adhere to a code of ethics and values, as set out in the ESD Policy Guidelines.

Please note: These positions are voluntary. Out-of-pocket expenses will be covered for attendance at meetings.

Meeting Frequency

The Advisory Committee shall normally meet two times annually. Generally, meetings will be held once during the first quarter to review policy and guidelines and once during the fourth quarter to review work plans and budgets.

Additional meetings may be scheduled to accommodate client appeals if necessary.

Deadline

4:00 p.m. on May 21, 2019

How to apply

Please submit resume and cover letter to:

Dorothy Earle

CEO, NunatuKavut Community Council

Fax: 709-896-0594

Email: dearle@nunatukavut.ca

In Person: 200 Kelland Drive, Happy Valley-Goose Bay, Labrador