



## **VOLUNTEER OPPORTUNITY: EMPLOYMENT AND SKILLS DEVELOPMENT (ESD) ADVISORY GROUP COMMITTEE MEMBERS**

The NunatuKavut Community Council (NCC) is seeking dynamic NunatuKavut members to sit on an ESD Advisory Group Committee to assist with policy development relating to various ESD-related agreements and Tier 1 client appeals. There is currently one seat in each of the following NCC electoral areas: Central/Northern Labrador; Straits; Sandwich Bay/Island of Ponds; Bolsters Rock to Spear Point; and Western Labrador.

### **Length of Term**

All members will serve a term of four years. At the end of the term, members can request to remain a part of the Advisory Group. Vacant positions will be advertised.

### **Advisory Group Mandate**

The Advisory Group is vested with the authority and responsibility to:

- Work with NCC's Chief Executive Officer (CEO) and ESD staff to prepare an annual budget and operating plan for submission to the NCC Governing Council;
- Work with the CEO and ESD staff to review ESD policy and guidelines on an annual basis and make recommendations to council for amendments; and
- Hear Tier 1 appeals on client file decisions.

Members must also adhere to a code of ethics and values, as set out in the ESD Policy Guidelines.

**Please note: These positions are voluntary. Out-of-pocket expenses will be covered for attendance at meetings.**

### **Meeting Frequency**

The Advisory Group shall normally meet two times annually. Generally, meetings will be held once during the first quarter to review policy and guidelines and once during the fourth quarter to review work plans and budgets. Additional meetings may be scheduled to accommodate client appeals if necessary.

### **How to apply**

Please submit resume and cover letter to:

Dorothy Pye-Johnson  
CEO, NunatuKavut Community Council  
F: 709-896-0594  
E: [dpjohnson@nunatukavut.ca](mailto:dpjohnson@nunatukavut.ca)

**Deadline for applications is 4:00 p.m. on March 5, 2021**