



JOB POSTING: Community Liaison Coordinator (Labrador Straits)

Competition number NCC030821CCL

The NunatuKavut Community Council (NCC) is seeking applications for two Community Liaison Coordinator positions in the Labrador Straits (Pinware to L'anse au Clair). The incumbents will work to ensure a cohesive and collaborative approach to identifying, coordinating, and facilitating initiatives related to NCC's action around COVID-19 and other initiatives in our territory. These are temporary six-week positions.

NCC fosters a safe and healthy work environment that ensures full compliance with the latest public health directives related to the COVID-19 global pandemic.

Roles and Responsibilities

- Engage community members to identify issues and concerns and liaise with NCC to find best possible solution and response.
- Act as a point of contact for the NCC Community Response
- Works as part of NCC's community response team to receive community requests for support and assists in delivery of response mechanisms.
- Coordinate various discussions within the community and with NCC (online and over the telephone) and other related activities.
- Coordinate or assist on various community and NCC initiatives such as food and water security, information sharing, goods and service distribution, etc.
- Promote traditional hunting and fishing.
- Promote safe and healthy communities.
- Provide logistical and technical support to NCC as needed in the delivery of services to the communities in the area.
- Ensure services are aligned to needs and are not duplicated.
- Other related duties as required.

Skills and Qualifications

The ideal candidates should possess the following skills or competencies:

- Experience in organizing and conducting outreach activities to promote awareness within communities.
- Experience engaging and collaborating with Indigenous groups, and other government agencies and stakeholders.
- Strong communication and organization skills is essential.
- effective interpersonal, analytical skills and problem-solving skills.
- Must be willing to work flexible hours.
- Access to Internet and a telephone.

How to Apply

The deadline for applications is **March 14, 2021**. Please submit a letter of interest outlining your suitability to this position to:

Chelsea Dyson, HR Coordinator
NunatuKavut Community Council Inc.
E: cpadyson@nunatukavut.ca
F: 709-896-0594

Only those applicants selected for an interview will be contacted.