



## JOB POSTING: LANGUAGE PROGRAM COORDINATOR

*Competition number NCCLPC110221*

The NunatuKavut Community Council (NCC) is accepting applications for a Language Program Coordinator. Working under the direction of NCC's Research, Education and Culture department, this position will coordinate and support language programming and planning across NunatuKavut. The Language Program Coordinator will work to engage communities and promote Inuttitut through various avenues. They will also assist in the coordination and implementation of Inuit Education Program Initiatives, and other education-based developments at NCC. This position is full-time, temporary to March 25, 2023, with possibility of extension.

*NunatuKavut means "our ancient land" and refers to the territory of Inuit who reside primarily in south and central Labrador. NCC is a rights-based governing body that represents NunatuKavut Inuit. We are a dynamic, fast-paced, and growing team that strives to meet the priorities, interests and needs of our people. Our governing vision demonstrates commitment to community and culture as we seek "to govern ourselves, provide and care for one another, our families and our communities while nurturing our relationship with our lands and waters." We foster an open and transparent working environment which incorporates Inuit values of caring, fairness, respect, accountability, and teamwork.*

### Roles and Responsibilities

- Coordinate Inuttitut training sessions for all ages, across NunatuKavut.
- Develop relationships with instructors and serve as liaison between instructors and NCC.
- Coordinate and implement community engagement opportunities focused on language revitalization.
- Participate in the development and coordination of language research.
- Lead and host events and activities both virtually and in-person as required.
- Contribute to the coordination, development and implementation of Inuit based curriculum and resources.
- Identify funding proposal opportunities and contribute to proposal writing; and
- Other related duties as required.

### Skills and Qualifications

- Strong knowledge and awareness of Inuit culture, history & ways of life.
- Strong communication, writing and organizational skills are essential.
- Effective interpersonal, analytical skills and problem-solving skills.

- Experience in planning, developing, and implementing events and activities.
- Experience in relationship building with Indigenous communities.
- Ability to work unsupervised and demonstrate motivation and initiative.
- Must be willing to work flexible hours.
- Must be able to travel with own method of transportation; and
- Must have computing skills using MS Office, Excel, PowerPoint and other relevant software.

## Education and Experience Requirements

- Post-secondary education in social sciences, community development or other relevant field of study OR demonstrable equivalent expertise gained through education, training, life, and work experience.
- Experience in program and/or event coordination.

*Preference may be given to qualified members of NunatuKavut Community Council.*

## How to Apply

Please submit resume, cover letter and three references to:

Chelsea Dyson, HR Coordinator  
Nunatukavut Community Council  
E: [jobs@nunatukavut.ca](mailto:jobs@nunatukavut.ca)  
F: 709-896-0594  
In Person: 200 Kelland Drive, Happy Valley-Goose Bay, NL

**Application deadline is November 16, 2021.**

***Please note that only those selected for an interview will be contacted.***