



**REQUEST FOR PROPOSALS (RFP):  
CIVIL ENGINEER SERVICES IN  
PORT HOPE SIMPSON**

***RFP#: RFQ-ENR-001-CE***

The NunatuKavut Community Council (NCC) is inviting proposals from the private sector to complete recommendations for upgrades/retro-fits on an existing structure in Port Hope Simpson, NL (please see current photos in Appendix A). The successful engineering firm will be responsible for all tools and labour related to the completion of this project as outlined in this RFP & Scope of Work. The successful engineer firm will also work with NCC's Project Manager to review and recommend supply lists required for this project.

If interested, please complete the application form contained in this RFP and submit by email to [grussell@nunatukavut.ca](mailto:grussell@nunatukavut.ca) **Submissions must be received by 4:30 p.m. AST, February 11, 2022.** All proposals will be reviewed by NCC with the successful engineering firm being notified by **February 15, 2022**, with project works to start shortly after.

## **GUIDELINES**

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- Preference may be given to engineering firms registered with the NunatuKavut Business Centre.
- The engineering firm will be asked to participate in a project briefing, kick-off meeting, provide weekly updates to NCC's Project Manager, and provide a final report.
- Must have up-to-date and certified professional engineering designation.
- The engineering firm must follow any public health directives related to COVID-19 pandemic in place when the contracted work begins.

If you have any questions, or wish to apply, please contact George Russell Jr.

Email: [grussell@nunatukavut.ca](mailto:grussell@nunatukavut.ca)

Call: (709) 896-0592

## ***SCOPE OF WORK***

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INITIAL WALK-THROUGH VISUAL INSPECTION OF BUILDING.

DEVELOPMENT OF NEW STRUCTURAL PLAN FOR BUILDING IN CONSULTATION WITH NCC'S PROJECT MANAGER.

HELP DEVELOP A REQUEST FOR PROPOSALS FOR GENERAL CONTRACTOR.

OVERSEE EXTERIOR AND INTERIOR RENOVATIONS AND PROVIDE UPDATES TO NCC'S PROJECT MANAGER.

ENSURE FINAL CONSTRUCTION COMPLIES WITH THE BUILDING FOR CONFORMANCE WITH NATIONAL BUILDING CODE OF CANADA WITH RESPECT TO THE PROPOSED BUILDING OCCUPANCY CONVERSION.

FINAL INSPECTION OF WORK COMPLETED.

## ***APPLICATION FORM***

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1. Name of Enterprise:

2. Contact Person:

Email:

Telephone:

3. Registered on Nunacor’s business directory? Yes  No

4. Business Number:

5. Please complete the Proposal Price Table (below).

PROPOSAL PRICE TABLE				
SCHEDULE OF QUANTITIES AND PRICES				
NO	PROPOSAL ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1	INSPECTION OF BUILDING			
2	DEVELOPMENT OF STRUCTURAL PLAN			
3	HELP DEVELOP RFP FOR GENERAL CONTRACTOR			
4	SUPERVISE GENERAL CONTRACTOR AND PROVIDE UPDATES			
5	FINAL WALK-THROUGH AND REPORT			
	SUB-TOTAL			0.00
	HST			
	TOTAL			0.00

6. Please outline a detailed schedule with dates, labour hours and projected timelines (use separate paper if necessary):

APPENDIX A: CURRENT PHOTOS OF STRUCTURE IN PORT HOPE SIMPSON



Image 1.



Image 2.



Image 3.



Image 4.



Image 5.



Image 6.





Image 7.



Image 8.



Image 9.