



Job Opportunity: Community Support Coordinator (South Coast)

Competition number NCCCSC090822

The NunatuKavut Community Council (NCC) is seeking applications for a Community Support Coordinator position in Southern Labrador. The incumbent will work to ensure a cohesive and collaborative approach to identifying, coordinating, and facilitating community support initiatives including response to COVID-19 and other initiatives in our territory. This is a temporary position to the end of March 2023, location flexible within Southern Labrador.

NunatuKavut means “our ancient land” and refers to the territory of Inuit who belong to south and central Labrador. NCC is a rights-based governing body that represents NunatuKavut Inuit. We are a dynamic, fast-paced, and growing team that strives to meet the priorities, interests and needs of our people. Our governing vision demonstrates commitment to community and culture as we seek “to govern ourselves, providing and caring for one another, our families and our communities while nurturing our relationship with our lands and waters.” We foster an open and transparent working environment which incorporates Inuit values of caring, fairness, respect, accountability, and teamwork.

Roles and Responsibilities

- Coordinate or assist on various community and NCC initiatives such as food and water security, information sharing, goods and service distribution, etc and supervise relevant project staff.
- Act as a point of contact for the NCC Community Response team
 - Works as part of NCC’s community response team to receive community requests for support and assists in delivery of response mechanisms.
 - Ensure services align to the needs of NCC community members and are not duplicated.
- Engage community members to identify issues and concerns and liaise with NCC to find best possible solution and response.
- Coordinate various discussions within the community and with NCC (online and over the telephone) and other related activities.
- Promote traditional hunting and fishing.
- Promote safe and healthy communities.
- Provide logistical and technical support to NCC as needed in the delivery of services to the communities in the area.
- Organize activities as required.
- Other related duties as required.

Skills and Qualifications

The ideal candidates should possess the following skills or competencies:

- Experience in organizing and conducting outreach activities to promote awareness within communities.
- Experience engaging and collaborating with Indigenous Groups, and other government agencies and stakeholders.
- Strong communication and organization skills is essential.
- Good computer skills I.e., Internet web browsing, email and MS Word and Excel (asset)
- Effective interpersonal, analytical skills and problem-solving skills.
- Must be willing to work flexible hours.
- Access to Internet and a telephone.

How to Apply

Please submit resume and cover letter (stating competition number) with three references to:

Chelsea Dyson, HR Coordinator
NunatuKavut Community Council
E. jobs@nunatukavut.ca
F. (709) 896-0594

Application deadline is September 22, 2022.

Please note that only those selected for an interview will be contacted.

Preference may be given to qualified members of the NunatuKavut Community Council.