



REQUEST FOR PROPOSAL (RFP): GENERAL CLEANING SERVICES IN PORT HOPE SIMPSON

RFP#: RFP-ENR-004-GC

NunatuKavut Community Council (NCC) is requesting proposals from the private sector for office cleaning services in Port Hope Simpson, NL. NCC will be responsible for the purchase of all cleaning supplies required as outlined in this RFQ & Scope of Work. The successful service provider will also work with NCC to coordinate the ordering of cleaning products and materials required to uphold cleaning schedule and cleaning tasks.

Contract will begin October 16, 2023 and ends March 31, 2024, with the possibility of renewal on April 1, 2024, until March 31, 2025.

If interested, please contact Donna Carroll at dcarroll@nunatukavut.ca to **request the quote package required for application.**

Submissions must be received by 4:30 p.m. AST on October 11, 2023.

GUIDELINES

- Preference may be given to service providers registered with the NunatuKavut Business Centre.
- The service provider will be required to clean the office after 4:30 p.m. on Wednesdays and weekends.
- Must have hold a WHIMIS certificate.

SCOPE OF WORK

Provide cleaning services at NCC's office in Port Hope Simpson at 84-88 Pioneer Street twice per week, with monthly, bi-annual, annual, and other cleaning assignments. Details of cleaning duties required will be included in the quote package.

If you have any questions, please contact Donna Carroll at dcarroll@nunatukavut.ca or George Russell Jr. at grussell@nunatukavut.ca.