



## JOB POSTING: MARINE LIAISON - REPOST

Competition number NCCML010424

The NunatuKavut Community Council (NCC) is accepting applications for Marine Liaison. This position can be located in any of our offices in Labrador. The incumbent will support the Environment and Natural Resources (ENR) department by playing an important role in communicating and developing a network of relationships with various stakeholders, as well as assist with government program and services.

*NunatuKavut means “our ancient land” and refers to the territory of Inuit who reside primarily in south and central Labrador. NCC is a rights-based governing body that represents NunatuKavut Inuit. We are a dynamic, fast-paced, and growing team that strives to meet the priorities, interests and needs of our people. Our governing vision demonstrates commitment to community and culture as we seek “to govern ourselves, provide and care for one another, our families and our communities while nurturing our relationship with our lands and waters.” We foster an open and transparent working environment which incorporates Inuit values of caring, fairness, respect, accountability, and teamwork.*

### Roles and Responsibilities

The successful candidate will support the Environment and Natural Resources Department by Coordinating the following duties:

- Coordinate and facilitate information sharing among NCC and NCC members through outreach, community meetings, communication portals, and workshops.
- Liaise with government departments to enhance marine safety, marine preparedness, planning, and response within the territory.
- Attend meetings with the Canadian Coast Guard, Government of Canada, and other stakeholders to stay informed and represent NCC’s interests in marine emergency response matters.
- Collaborate with NCC and community members to create tools, services, training, and plans for effective marine response and preparedness.
- Write travel briefings, summary reports, funding proposals, interim reports, and final reports.
- Take responsibility for the planning and management of project budgets, ensuring that funds are allocated efficiently and transparently for successful project implementation.
- Create and present compelling and informative PowerPoint presentations to effectively communicate key messages, findings, and recommendations to various stakeholders.

## Skills and Qualifications

The ideal candidate should possess the following skills or competencies:

- Experience in managing and coordinating projects.
- Strong writing, communication, and interpersonal skills.
- Proficiency in Microsoft Office Suite.
- Knowledge of marine safety and environmental protection is an asset.
- Familiarity with NunatuKavut communities and culture is preferred

## Education and Experience Requirements

Post secondary education in a related field (e.g., Marine Transportation, Communications or Community Outreach and Development) or an equivalent combination of education and experience.

## How to Apply

Please submit a resume and a cover letter with three references to:

Chelsea Dyson, HR Coordinator  
NunatuKavut Community Council

E: [jobs@nunatukavut.ca](mailto:jobs@nunatukavut.ca)

F: 709-896-0594

In-Person: 200 Kelland Drive, Happy Valley-Goose Bay, NL

*Preference may be given to qualified members of NunatuKavut Community Council.*

**Application deadline is January 18<sup>th</sup>, 2023**