



REQUEST FOR QUOTATION (RFQ): SNOW CLEARING SERVICES IN PORT HOPE SIMPSON

RFP#: 2509-003-COO-RFQ

The NunatuKavut Community Council (NCC) is requesting proposals from the private sector for snow clearing and removal services in Port Hope Simpson, Labrador. The contractor will be responsible for clearing and removing snow from the office parking lot, all building exits, and sanding as required and outlined in this RFQ & Scope of Work.

Submissions must be received by 4:30pm AST October 3rd, 2025, all submissions are to be sent to Shawn Holwell at sholwell@nunatukavut.ca

GUIDELINES

- Preference may be given to service providers registered with the NunatuKavut Business Centre.
- The service provider will be required to supply all labour, equipment and materials to complete this service.
- Service Provider must provide a Certificate of Insurance upon award of contract and while submitting invoices for payment.

SCOPE OF WORK

Provide snow clearing and removal services at NCC's office in Port Hope Simpson at 84-88 Pioneer Street. **Contract service dates will begin on October 06, 2025, and end on May 31, 2026.**

- Services must be completed before regular office hours 8:30am to 4:30pm Monday – Friday and on weekends after snowfalls
- Services maybe required at regular office hours during significant snowfall events
- Clear/remove snow from front, sides, and back of buildings to maintain safe employee/ vehicle access
- Remove snow from all building exits
- Sanding of parking lots on an as needed basis

QUOTE FORM

1. Name of enterprise: _____
2. Contact person: _____
3. Contact phone number: (____) _____
4. Contact email address: _____
5. Registered with Nunacor's business directory? Yes No
6. Business number: _____
7. Please complete the quote price table (below).

RFP# 2509-003-COO-RFQ PRICE TABLE QUOTE		
SCHEDULE OF WORK AND PRICES		
NO.	PROPOSAL ITEM DESCRIPTION	AMOUNT
1	Snow clearing services as per Scope of Work	
		HST
		TOTAL
Note: The service provider must invoice NCC eight (8) equal invoices starting in November 2025 with final invoice in June 2026.		

Notes:
