



## LABOUR MARKET RESEARCH FORM

This form must accompany NunatuKavut Community Council's Application for Skills Development Funding. You must complete at least **one** employer interview (Part B) and **two** employment advertisements (Part C) for the geographical area where you will be seeking employment upon completion of your training.

### Part A. Personal Information

Name:

Program of Study:

Geographical Area(s) for Employment:

Date:

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### Part B. Employer Interviews

Tip: When you call prospective companies, ask for the Human Resources Department, Personnel Department or the person who does the hiring. Be sure to tell them that you are not asking for employment but simply exploring the labour market and politely ask if they are willing to take a few minutes to answer a few questions.

#### INTERVIEW 1:

Date:

Company Name:

Website:

Contact Person:

Title:

Phone No:

City, Province:

Question 1. Have you hired anyone in this field in the past year? Yes          No

Question 2. Do you anticipate hiring in the next year? Yes          No

Question 3. How many people are presently employed in this field?

Question 4: Outlook for the future?

Question 5: What skills or training do you feel would be beneficial?

**INTERVIEW 2:**

Date:

Company Name:

Website:

Contact Person:

Title:

Phone No:

City, Province:

Question 1. Have you hired anyone in this field in the past year? Yes      No

Question 2. Do you anticipate hiring in the next year? Yes      No

Question 3. How many people are presently employed in this field?

Question 4: Outlook for the future?

Question 5: What skills or training do you feel would be beneficial?

**INTERVIEW 3:**

Date:

Company Name:

Website:

Contact Person:

Title:

Phone No:

City, Province:

Question 1. Have you hired anyone in this field in the past year? Yes      No

Question 2. Do you anticipate hiring in the next year? Yes      No

Question 3. How many people are presently employed in this field?

Question 4: Outlook for the future?

Question 5: What skills or training do you feel would be beneficial?

## Part C. Employment Advertisements

### ADVERTISEMENT 1:

Date:

Newspaper or Website where ad was found:

Company Name:

Town, Province:

Company Website Address:

Question 1: What is the position being advertised?

Question 2: Is the position Full-Time          Part-Time          Other

Question 3: Is this position seasonal? Yes          No

Question 4: What particular skills or training are required in this position?

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### ADVERTISEMENT 2:

Date:

Newspaper or Website where ad was found:

Company Name:

Town, Province:

Company Website Address:

Question 1: What is the position being advertised?

Question 2: Is the position Full-Time          Part-Time          Other

Question 3: Is this position seasonal? Yes          No

Question 4: What particular skills or training are required in this position?